



PROSPECTUS

2021 ACADEMIC YEAR

REGENT HILL INTERNATIONAL PRE-SCHOOL

BLOCK 9 CAMPUS



ABOUT OUR SCHOOL



Get in touch!

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Regent Hill International School is a multicultural English Medium Private School registered with the Botswana Ministry of Education & Skills Development. We cater for pupils from of all nationalities from around the world, with varied national, social and cultural background.

OUR MISSION

To create an environment of excellence where pupils are able to positively contribute to the global community.

OUR VISION

Our objective for the future of Regent High School is to sustainably foster and support:

- A modern school environment where children initiate, explore, develop and take responsibility for their own learning.
- A deep understanding of and respect for cultural diversity.
- A highly skilled and enthusiastic teaching team.
- A challenging yet entertaining, relevant high quality and at the same time comprehensive curriculum that will stimulate high achievement for all our pupils.
- Development of the whole child who is self-reliant.

OUR SCHOOL

PRAYER

OH GOD! GUIDE ME, PROTECT ME,
MAKE OF ME A SHINING LAMP AND BRILLIANT STAR.
THOU ART THE MIGHTY AND THE POWERFUL.



THE SCHOOL

CURRICULUM

The school follows the Botswana Government PSLE curriculum prescribed by the Ministry of Education and Skills Development, blended with the Cambridge International Primary curriculum for enrichment.

Any child coming into Regent Hill from English Medium institutions worldwide will be able to cope with our curriculum as they will go through an elaborate orientation programme. Our infant programme is designed to stimulate infants cognitively through individual routines, including physical development and health, language and social emotional learning and develop every child's social skills, creatively.

- We foster the **language of virtues** to our children at an early age. This helps in bringing out the best character in every child. They adopt the positive attitude of trust, love, forgiveness and appreciation. We hope to foster a passion for learning and exploration that will last your child a lifetime, and instill in them moral values that respect the environment as well as people and their cultures.
- We offer a wide range of **Extra-Curricular** activities such as; Swimming, French, Computers and Music.
- **Sport and Cultural Activities:** Regent Hill offers a rich diversity of sporting and cultural activities. These include, among many others, Ball games, Racing, Jungle gym activities, Drama, Music, Dance, Judo, Athletics, Chess, Cookery classes, Art.



APPLICATION AND ADMISSION INTO REGENT HILL

We take the following groups: Kindergarten 1 & 2 (Ages: 6 months - 4 years) and Reception (Ages: 4 ½ to 5+).

- For admission into these classes, applicants should furnish the school office with the following:
 - A completed application form with P200.00 registration fee
 - A photocopy of the child's birth certificate
 - Photocopies of the latest school reports
 - A photocopy of the health card, showing child's immunization in the case of children aged 6 or less.
 - Two recent passport-size photographs
 - Copy of Omang/ID (parent/ legal guardian)
 - If you are not citizens of Botswana, you should provide the necessary documents to prove that you and your child are legally residing in Botswana.
- **Entrance Assessment:** We have assessment sessions which features shorter, more game-like activities and simplified scoring procedure.
- **Class Sizes:** Pupils are placed in classes of 15 to 25 children, with 2 Teachers.
- **We offer the following services and activities in Early Childhood:**
 - Kindergarten and Reception Classes
- **Indoor Activities**
 - Organised free play
 - Circle Time
 - Creative Art Projects
 - Cookery Classes
- **Outdoor activities**
 - Playground Activities
 - Nature Walks
 - Swimming
- **Special Enrichment Programs**
 - Field Trips
 - Special Guest Visitors
 - Children's Classes/Character Building (virtues)
 - French
 - Music
 - Computers
 - Talent Show
- **Office Hours:** Monday to Friday, 7:30AM to 4:30PM

**OPERATING HOURS: OUR CENTRE OPENS AT 6:45AM AND
CLOSES AT 16:30PM MONDAY TO FRIDAY**

HOMEWORK

All pupils in the school are required to do some homework at home. Children will be issued with a homework diary that will help monitor their homework on a weekly basis and on demand. Parents/Guardians should use this diary to communicate progress on homework or other issues at all times.



SCHOOL UNIFORM

All pupils are expected to wear the school uniform. All uniforms can be purchased in our school uniform shop.

ITEM	SIZE	UNIT PRICE (P)
PRE-SCHOOL TRACKSUIT	20-24	240
	26-28	260
PRE-SCHOOL TUNIC	20-22	160
	24-26	170
GOLF SHIRTS	24-28	130
TROUSERS	20-28	100
P.E. T-SHIRTS	20-28	95
P.E. SHORTS	ALL SIZES	70
FLOPPY HATS	ONE SIZE	60

2021

FEES & CHARGES

There is a non-refundable registration fee of P200.00 for new students.

Kindergarten Class 1 & 2 (Ages 2+ to 4 years)

Method 1 P 14,100/year - on or before 31 December 2020
P 4,700/term - on or before 31 December 2020

Method 2

1st installment P 2,350 paid on or before 31 December 2020
2nd installment P 2,350 paid on or before 31 January 2021
3rd installment P 2,350 paid on or before 28 February 2021
4th installment P 2,350 paid on or before 31 March 2021
5th installment P 2,350 paid on or before 30 April 2021
6th installment P 2,350 paid on or before 31 May 2021

Method 3

1st installment P 1,570 paid on or before 31 December 2020
2nd installment P 1,570 paid on or before 31 January 2021
3rd installment P 1,570 paid on or before 28 February 2021
4th installment P 1,570 paid on or before 31 March 2021
5th installment P 1,570 paid on or before 30 April 2021
6th installment P 1,570 paid on or before 31 May 2021
7th installment P 1,560 paid on or before 30 June 2021
8th installment P 1,560 paid on or before 31 July 2021
9th installment P 1,560 paid on or before 31 August 2021

Reception Class Fees (Ages 4 ½ to 6 years)

Method 1 P 16,500/year - on or before 31 December 2020
P 5,500/term - on or before 31 December 2020

Method 2

1st installment	P 2,750 paid on or before 31 December 2020
2nd installment	P 2,750 paid on or before 31 January 2021
3rd installment	P 2,750 paid on or before 28 February 2021
4th installment	P 2,750 paid on or before 31 March 2021
5th installment	P 2,750 paid on or before 30 April 2021
6th installment	P 2,750 paid on or before 31 May 2021

Method 3

1st installment	P 1,840 paid on or before 31 December 2020
2nd installment	P 1,840 paid on or before 31 January 2021
3rd installment	P 1,840 paid on or before 28 February 2021
4th installment	P 1,840 paid on or before 31 March 2021
5th installment	P 1,840 paid on or before 30 April 2021
6th installment	P 1,840 paid on or before 31 May 2021
7th installment	P 1,820 paid on or before 30 June 2021
8th installment	P 1,820 paid on or before 31 July 2021
9th installment	P 1,820 paid on or before 31 August 2021

NOTE

- If full payment is made before commencement of the current term, there is a 2.5% discount on the term's fees.
- There is a 7.5% discount for all annual fees cleared by 31st January 2021.
- **Please observe the dates by which payments must be made.**
- Parents are to select their Method of Payment and adhere to it. For example: If you have not cleared the fees by the start of the term, you automatically fall into the installment method. **All children with outstanding fees will not be allowed to sit in class.**
- Cheques will only be accepted upon agreement with Management. Post-dated cheques will not be accepted.
- A Penalty of P200.00 is payable on all 'Refer to Drawer's Cheques.
- Fees for the current term must be cleared before any payments can be credited for the next term.
- Failure to pay fees by the stipulated dates/times may result in the child being withdrawn from class until such fees have been paid up.
- Please deposit school fees in the School Account at any Standard Chartered Bank Branch at your own convenience and avail the deposit slip to the office. (Banking details below).

The name and form of your child should be clearly stated on the deposit slip! If the deposit slip is lost and the name and form of your child had not been narrated on the deposit slip, your account may not be credited with the payment.

Bank	Standard Chartered Bank
Account Name	Regent Hill Primary School
Account Number	0100181849700
Branch	Game City
Branch Code	66-28-67



- The original deposit slip (including student's name and Standard) should be availed to the school office.
- If you live outside Gaborone, the deposit slip can be faxed to the school on Fax number: 391 9729 or emailed to inquiry@regenthillschool.com
- **You can also pay by swiping at the school. For safety reasons, the school does not accept cash payments.**
- WE REQUIRE A FULL TERM'S NOTICE IN WRITING BEFORE YOUR CHILD IS CONSIDERED WITHDRAWN FROM THE SCHOOL. A one month notice in writing may be accepted if sufficient supporting evidence as to the reason of transfer is provided with the transfer request.
- The registration fee is non-refundable. School fees may be refunded if they have been paid in advance and meet the terms stated above.
- **For all children from any Regent Hill Schools there is a 50% discount on Development Levy**
- Please feel free to contact the school for any further information or clarifications.

MULTIPLE CHILD DISCOUNTS

Regent Hill International Secondary School understands the financial pressure involved in supporting more than one child, and we are pleased to offer the following discounts for parents with several children enrolled in Regent Hill International Primary School (Terms and Conditions may apply, please see the bursar if it applies to your situation):

1st/oldest child: No discount	100% of fees
2nd child: 10% discount	90% of fees
3rd child: 15% discount	85% of fees
4th/youngest child: 20% discount	80% of fees

LIST OF ITEMS TO BRING FOR PRE-SCHOOL PUPILS

- A box of tissue once per term
- Vaseline or lotion (depending on what the parent prefers)
- Wet wipes
- A change of clothes
- A blanket or sheet
- Homework file 80 pockets and a Zip pocket
- Pencil-case (pencil, easer, sharpener, twist crayons) in order to avoid sharing due to COVID-19
- Face Mask
- Snacks from the following list to be kept in a sealed plastic container:
 - Fruit
 - Simba chips
 - Peanuts and raisins
 - Yogurt
 - Sandwich
 - Dried fruit
 - 100% fruit juice
 - Bottled water

PLEASE NOTE THE FOLLOWING

- No cooked food such as fresh chips, rice, pastas to be packed for the children.
- All Students are provided with breakfast, lunch and afternoon snack before dismissal time at 4:30 PM.
- Sun Hats are compulsory for every child. There are available in the school uniform shop

